

## 4+2 Global Degree Pathway Program Applicant Checklist

This checklist is designed to help the applicant ensure that they will complete the entire application process by the deadline. Applicants do *not* need to submit a copy of the checklist.

### Before starting to apply:

- I am qualified to apply, as I am currently a student enrolled at Shanghai Jiao Tong University in China.
- I will submit all the required documents by the Application Deadline: Midnight (11:59 PM ET) February 1 for the fall term of the same year.

### STEP 1:

- Using email subject line: "AMDP UM Taubman-SJTU Fall [YEAR]" submit the following required documents as a single PDF to these four emails: [ecredentials@umich.edu](mailto:ecredentials@umich.edu), [cgoald@umich.edu](mailto:cgoald@umich.edu), [taubmancollegeadmissions@umich.edu](mailto:taubmancollegeadmissions@umich.edu)
  - A completed "Non-Degree Admissions Application" fillable PDF form
  - Official Transcripts for all colleges/universities attended
  - TOEFL or IELTS Score. Scores should be submitted directly from the testing agency to the Office of Undergraduate Admissions at [ecredentials@umich.edu](mailto:ecredentials@umich.edu). Please include a photocopy of your score report or the date on which you plan to take the TOEFL or IELTS
  - A completed [Financial Resources Statement](#) and supporting documentation
  - Statement of Purpose: Please write a concise statement outlining your reasons for applying to Taubman College's Master of Architecture degree. Your ideas should be clear, well stated, and specific. The following questions serve only as a guide. The essay should be 500-1000 words
  - Resume: A good curriculum vitae or resume will give us another view of who you are and elaborate your strengths and skills outside of the classroom, showcasing your accomplishments. In addition to your educational experience, student resumes should contain professional experiences, other jobs you have held, a list of groups or organizations that you are involved in, programming languages or other computer skills you have and any community involvement or volunteer work that you do. Think of your resume as another opportunity to tell us about yourself.

*Students already in the U.S. on F-1 or J-1 status must also submit:*

- A photocopy of the current I-20 or DS-2019 and I-94 card

### STEP 2:

- The portfolio is required and is submitted through [SlideRoom](#), and there is a \$6 fee.
  - I have followed the [Portfolio Content Guidelines](#) (PDF).
  - The first page of my portfolio including: my last name, first name; 4+2 Program Applicant; email address.
  - The portfolio is formatted together in one PDF. Individual pages will not be reviewed.
  - Portfolio is no longer than 30 pages total and no larger than 20 MB. Portfolios that exceed these sizes may not be reviewed.
  - I understand that there are no specified page dimensions or formats, but the portfolios will be reviewed electronically on a variety of screens and devices. Please ensure that all text and images will be legible in a variety of contexts.
  - I understand that the admissions committee will only review electronic submissions, which is one single PDF document submitted through SlideRoom.
- The Portfolio Submission link: [Upload 4+2 Program Portfolio](#). (File Name Format: LastName\_FirstName\_4+2 Program Portfolio)

**STEP 3:**

- My three recommenders will send their letters of support to [taubmancollegeadmissions@umich.edu](mailto:taubmancollegeadmissions@umich.edu) by the deadline.
  - Recommendation letters need to reference “SJTU 4+2 Program” and the student’s name in the letter and in the email subject line.
  - Three (3) letters of recommendation are required and should testify to my academic and professional capacity and promise. If possible, two of these should come from former professors.
  - My three recommenders will send their letters via their educational or professional emails, not personal emails.
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**FINAL YEAR**

Steps to be completed AFTER you complete your first year of classes at Taubman College.

- Earning at least a 3.0 GPA in all coursework during the fifth year.
- Submit a new Financial Certification. New forms and instructions will be provided to you by Taubman College Admissions after the first semester at Taubman College.
- Send final official transcript from SJTU showing GPA and bachelor’s degree earned as soon as possible to: Taubman College Admissions: [taubmancollegeadmissions@umich.edu](mailto:taubmancollegeadmissions@umich.edu). Use subject line: “SJTU 4+2 Student”

**Important Notes:**

- The final SJTU transcript must be received by Taubman College within 60 days of the last day of the second semester at Taubman College. This is necessary for the issuance of a new I-20 based on degree admission.
  - Students issued a one-year visa for non-degree admission at Taubman College will be required to return to their home country for a new visa interview and a new I-20.
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Please direct all questions to [taubmancollegeadmissions@umich.edu](mailto:taubmancollegeadmissions@umich.edu).

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Program web pages:

<https://taubmancollege.umich.edu/sjtu-design-school-partnership>

<https://taubmancollege.umich.edu/admissions/42-global-degree-pathway-program-apply>